City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on Monday, December 10, 2012 at 7:00 p.m.

in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor

Dolly Arons

Mayor pro tem

Richard Adams

Alderwoman

Dana Woodruff

Alderwoman

Connie Ramirez

Alderman

Matt Webber

Alderman

Steven Jones (absent)

City Administrator / City Secretary

David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Arons at 7:02 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 SPECIAL PRESENTATIONS

3.1 Mayor Arons congratulated Eagle Scout - Samuel Banks, a La Porte High School senior, for his accomplishment of attaining the rank of "Eagle Scout" – the highest ranking honor in the Boy Scouts of America organization. Also, for the many contributions and achievements, Mayor Arons proclaimed Eagle Scout – Samuel Banks as a distinguished citizen of the City of Shoreacres.

4.0 APPROVAL OF MINUTES

- 4.1 Regular Council Meeting October 22, 2012 There was a motion to approve the regular October 22, 2012 Council Meeting minutes. (Richard Adams/ Second: Dana Woodruff). Motion carried unanimously.
- 4.2 Regular Council Meeting November 12, 2012 There was a motion to approve the regular November 12, 2012 Council Meeting minutes. (Richard Adams/ Second: Dana Woodruff). Motion carried unanimously.
- 4.3 Regular Council Meeting November 26, 2012 Action was postponed until the next meeting.

5.0 COUNCIL REPORTS & REQUESTS

- 5.1 <u>Mayor Arons</u> commented on the good attendance at the city's Christmas party, everyone had a good time.
- 5.2 <u>Mayor pro tem Adams</u> attended SEACAP and LPCAC meetings.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

There were no public comments.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator – Mr. David Stall reported on the following:

7.1.1 General Activity:

- Mr. Stall attended a three day Election Law seminar in Austin last week presented by the Secretary of State's office.
- Will be attending CLEMC board meeting on Wednesday.
- Election will be held on May 11, 2013, the first day to file for a place on the ballot is January 30, 2013.

7.1.2 Appointment of David Newman as Chief of Police.

Mr. Stall announced the appointment of David Newman as the City's new police Chief.

7.1.2 TxCDBG Round 1 street and drainage project.

We did a semi-final walk-thru with the contractor last Friday and we are getting close to finalizing the street and drainage project. As many of our projects are coming to an end, we are anticipating having some money left over that we will use toward an additional 1,500 ft. of concrete street paving.

7.1.3 TxCDBG Round 1 wastewater lift station project.

We did the final walk-thru last Friday on the completion of the three lift stations.

All SCADA equipment is installed, we are now awaiting for the programming of the system itself to be fully operational.

7.1.4 FEMA NFIP Community Rating System application.

Will meet with FEMA representative this week to validate our application and anticipate that our application will be turned in by January 2013.

7.1.5 <u>Coastal Impact Assistance Program "Shoreacres Shoreline Restoration"</u>
Received letter from General Land Office notifying us of our funding approval in the amount of \$250,000 for the design, engineering & permits related to the coastal erosion project.

7.1.6 FEMA 2012 Community Resilience Innovation Challenge.

This is a national grant which we are a co-operative participant with the University of Houston Clear-Lake and the Houston-Galveston Area Council. If the grant is approved, UHCL will be documenting the practices and procedures by the City of Shoreacres as the Best Practices of Pre-Disasters Preparedness and turn that into a formal document that can be used by other communities.

7.2 <u>Police Department</u> – Chief Newman reported on the following:

There were a couple of residential burglaries reported, in which the resident doors were left un-locked and the house alarm was not set. We are asking residents to lock their doors and set the alarm (if applicable).

On November 15, our officers assisted the La Porte PD in pursuing a vehicle that had struck a school bus and the pursuit ended in Seabrook with the suspect apprehended.

The open patrol officer position is in the process of being filled, an excellent candidate was chosen and we are working on finalizing the employment paperwork.

	<u>11/12</u>	<u>10/12</u>
Animal control	6	2
Suspicious persons	12	9
Thefts/Burglaries	6	2
Assaults	2	0

7.3 Public Works / Utilities Department -

- The change of recycling pick-up date to Tuesday turned out to be a positive move both for our citizens and staff.
- Last week, while returning from emptying the recycling trailer, our public works truck was involved in an accident with a truck from the City of Pasadena.
- Also, this month we had a large amount of water leak repairs, due to unknown reasons.

8.0 BUSINESS

8.1 Consideration and approval of invoices.

There was a motion to pay our bills (Dana Woodruff /Second: Matt Webber). Motion carried unanimously.

8.2 <u>Discussion of the Planning and Zoning Commission report and recommendation to City Council on amending residential garage requirements for houses elevated on piers.</u>

On November 19, the Planning and Zoning Commission met and made the recommendation of amending residential garage requirements for houses elevated on piers by allowing screens instead of solid walls. There was a motion to accept the Planning and Zoning November 19 recommendation report (Dana Woodruff /Second: Matt Webber). Motion carried unanimously.

8.3 <u>Consideration and discussion to set the time and date for a public hearing on proposed zoning regulation amendments to residential garage requirements.</u>

There was a motion to set the time and date for a public hearing on proposed zoning regulation amendments to residential garage requirements to be held on January 14, 2013 at 7:00 p.m. (Dana Woodruff / Second: Connie Ramirez). Motion carried unanimously.

8.4 Report and discussion relating to First Monday Heavy Pickup program.

Mr. Stall reported that for the December heavy pickup, Allied Waste was able to complete the pickup in one day as per agreement. They picked up a total of 18 tons of materials, which equates to a \$1,500 charged.

8.5 Consideration and approval of Resolution No. 2012-101 appointing authorized signatories for Hurricane Ike Disaster Recover Community Development Block Grant (CDBG) Program Round 2.2 under Texas General Land Office Contract Number 12-606-000-6993.

Resolution 2012-101 will add the mayor pro tem as an additional signatory for documents relating to CDBG Program Round 2.2 under Texas General Land Office Contract Number 12-606-000-6993. There was a motion to approved Resolution No. 2012-101 (Dana Woodruff / Second: Matt Webber). Motion carried unanimously.

9.0 **ADJOURNMENT**

The meeting was adjourned at 7:44 pm.

PASSED AND APPROVED ON THIS 14th DAY OF JANUARY, 2013.

ATTEST

Dolly Arons, Mayor

David K. Stall JAFM

City Administrator / City Secretary